



WTG Consulting is a consulting and service company that is registered in Lebanon since 2014 under the name WTG Company S.A.R.L and in Russelsheim- Germany under WTG Consulting. The main pillars of our services are training and business consulting between Germany and the Arab world.

Our vision is: " Support our customers in every step of the way to Germany. "

We are looking for:

A Human Resource Manager for our office in Choueifat, Lebanon.

Tasks:

- Career Planning
- Job analysis, recruitment and selection
- Training, development and realization of test scenarios
- Performance management
- HR Report (Progression data)
- HRM Checklist
- HR Audit

Requirements:

- Strong internet affinity
- Graduate Bachelor or master students
- Knowledge of HTML, XML is an advantage
- Very good knowledge of English and Arabic
- Knowledge of German Language is an advantage
- Having HRIS experience
- HR data and analytics
- Experience in applying precautionary work measures
- 3 years of experience in this field

Conditions:

- Beginning: any time
- Working hours: full-time (8:30 am – 05:30 pm)

If the above list suits your experience apply under this link <https://wtg-consulting.com/home/career/job's-online-application> or contact us on 009613085710!

Initially we will contact you over the phone if you are selected for a meeting with our Managers. Please check your inbox, spam, voicemail and messages as if we're not able to reach you, we might need to move on with another applicant.

- Contact: B. Abou Zaky